

Shared Services Joint Committee

Tuesday, 2nd November, 2021, 6.00 pm

Shield Room, Civic Centre, West Paddock, Leyland PR25 1DH

Agenda

1. **Apologies for Absence**

2. **Declarations of Any Interests**

Members are reminded of their responsibility to declare any pecuniary interest in respect of matters contained in this agenda.

If you have a pecuniary interest you must withdraw from the meeting. Normally you should leave the room before the business starts to be discussed. You do, however, have the same right to speak as a member of the public and may remain in the room to enable you to exercise that right and then leave immediately. In either case you must not seek to improperly influence a decision on the matter.

3. **Minutes of meeting Monday, 2 August 2021 of Shared Services Joint Committee**

(Pages 3 - 4)

To be approved as a correct record for signing by the Chair.

4. **Exclusion of Press and Public**

To consider the exclusion of the press and public for the following items of business on the ground that it involves the likely disclosure of exempt information as defined in Paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972.

By Virtue of Paragraph 1: Information relating any individual.

5. **Customer Services and Revenue & Benefits Review**

(Pages 5 - 28)

Report of the Director of Customer and Digital attached.

Gary Hall
Chief Executive

Electronic agendas sent to Members of the Shared Services Joint Committee Councillor Paul Foster (South Ribble Borough Council) (Chair), Councillor Alistair Bradley (Chorley Council) (Vice-Chair) and Councillors Sam Chapman (Chorley Council), A Cullens (Chorley Council), Margaret France (Chorley Council), David Shaw (South Ribble Borough Council), Margaret Smith (South Ribble Borough Council), Matthew Tomlinson (South Ribble Borough Council), Karen Walton (South Ribble Borough Council) and P Wilson (Chorley Council).

Meeting contact Charlotte Lynch on 01772 625563 or email charlotte.lynch@southribble.gov.uk

Electronic agendas sent to Shared Services Joint Committee reserves for information.